



Grants 2018 Application Form

Grants will be available for:
**Projects which support people of any age who
have a disability – physical, mental or learning**

Please return to: grants.ramseymillion@gmail.com

or

Neighbourhood Office, 25 Great Whyte, Ramsey, Cambridgeshire, PE26 1HG

CLOSING DATE: 5pm Wednesday 31st January 2018

PLEASE NOTE APPLICATIONS RECEIVED AFTER THIS WILL NOT BE ACCEPTED

To request a digital copy of this form please contact the above or 01487 814897 or
download from www.ramseymillion.org

(1a) APPLICANT DETAILS

1. Title	
2. First Name	
3. Surname	
4. Position in Organisation	
5. Address	
6. Postcode	
7. Tel. No.	
8. Mobile	
9. Email	

(1b) ORGANISATION DETAILS

1. Name of Organisation	
2. Charity No. (if applicable)	
3. Telephone	
4. Email	
5. Location Address	
6. Postcode	

(1c) Joint Application

If this is a joint application please name the organisations you are working in partnership with.	
---	--

(1d) ABOUT YOUR ORGANISATION

1. Type of Organisation e.g. registered charity, community group, social enterprise etc.	
--	--

2. Date Established	
3. Does your organisation have a bank account? (Please note we are unable to make awards to groups who do not have bank accounts – WE CANNOT PAY GRANTS INTO PERSONAL BANK ACCOUNTS)	
4. Briefly what are the main aims of your organisation?	

(2) TELL US ABOUT YOUR GRANT REQUEST

2a. Please give a title for your project stating how your application meets the needs of people of any age who have a disability whether physical, visual or hearing impairment, mental health issues or learning disabilities.

2b. What is the grant going to be used for? Please give enough information to ensure that we fully understand the aims of your project. *Please use no more than 300 words*

2c. How much money are you requesting?

2d. Please give a detailed budget showing how the money is to be spent. You can attach this as a separate sheet. (You must include 2 quotes for any items or equipment of £250 and over, 3 quotes for amounts of £2000 and over - one of which, if possible, should be from a local company.)

2e. How will it make a difference to your group and its users?

2f. How will it make a difference to the local community?

2g. Please give a brief outline of the timeline for this project, i.e. the dates when key stages in the project will be achieved.

2h. Please outline how you will ensure that the project keeps to schedule and meets its objectives.

2i. What will you record to determine whether or not your project is a success and the impact it has. This can be both factual information (numbers of users etc.) and 'soft' information indicating the effect or impact of your project. *(This is explained in more detail in the accompanying guidance)*

--

2j. Are there any risks you may encounter with this project? If so, please describe them and how you would minimise these risks?

--

2k. Are you applying anywhere else for funding? If so where?

--

2l. Are you allocating any of your own resources to this project. This could include money, staff or volunteer time. Please give details.

(3) Meeting the Big Local Outcomes & Ramsey Million Themes

(Please note your application MUST fulfil at least one of the Big Local Outcomes & fit at least one of the Ramsey Million Themes for it to be considered.)

3a. Big Local has specific outcomes that it expects all projects to be able to fulfil in some way.

Explain how your project will use the grant requested to help in at least one of the following:

- Will the people involved in this activity increase their skills and/or confidence to enable them to carry on identifying and responding to the needs of their community?
- Will this activity make the community feel that their area is an even better place to live and how can you show that this is the case?

(4) CHECK LIST

Before you send in your application please make sure you have ...

	Indicate YES
1. Completed the application IN FULL	
2. Included at least 2 (3 for applications £2,000 and over) competitive quotes	
3. Signed the form	
4. Ensured that the application is received by the deadline	
5. Attached any other required documents and any others you feel are relevant to your application.	

PLEASE NOTE THAT IF YOUR APPLICATION DOES NOT INCLUDE ITEMS 1-4 IT WILL BE REJECTED

(5) DECLARATION

I confirm that, to the best of my knowledge, all the information given as part of this application is correct and I have the authority to apply for this grant on behalf of the named organisation.

Name	
Signature	
Date	

(6) OFFICE USE ONLY

Date Received		App. No.	
Authorisation 1	Name	Signature	Date
Authorisation 2	Name	Signature	Date
Authorisation 3	Name	Signature	Date