Ramsey Million Partnership

Grants 2019 Application Form
Grants will be available for:

Projects that Ease Loneliness and/or Social Isolation
These grants will be awarded to organisations that can demonstrate that their project builds 'Community Connections' for residents of any or all ages/social groups operating in Ramsey Parish.

Please return to: grants.ramseymillion@gmail.com
or
Neighbourhood Office, 25 Great Whyte, Ramsey, Cambridgeshire, PE26 1HG

CLOSING DATE: 1pm Thursday 19th January 2019

PLEASE NOTE APPLICATIONS RECEIVED AFTER THIS WILL NOT BE ACCEPTED

To request a digital copy of this form please contact the above or telephone **01487 814897** or download from **www.ramseymillion.org**

(1a) APPLICANT DETAILS

1. Title	
2. First Name	
3. Surname	
4. Position in Organisation	
5. Address	
6. Postcode	
7. Tel. No.	
8. Mobile	
9. Email	

(1b) ORGANISATION DETAILS

1. Name of Organisation	
2. Charity No. (if applicable)	
3. Telephone	
4. Email	
5. Location Address	
6. Postcode	

(1c) Joint Application

If this is a joint application please name the organisations you are working in partnership with.	

(1d) ABOUT YOUR ORGANISATION

1. Type of Organisation e.g. registered charity, community group, social enterprise etc.	
2. Date Established	
3. Does your organisation have a bank account? (Please note we are unable to make awards to groups who do not have bank accounts – *WE CANNOT PAY GRANTS INTO PERSONAL BANK ACCOUNTS*)	
4. Briefly what are the main aims of your organisation?	

(2) TELL US ABOUT YOUR GRANT REQUEST

2a. Please give a title for your project	
2b. What is the grant going to be used for? Please give enough information to ensure how this will help ease the problems of loneliness and social isolation. *Please use no more than 300 words*	
2c. What is the total cost of the project?	
2d. How much money are you requesting?	
2e. How will you fund the difference in costs if you are not awarded the full amount applied for and how this will affect your project?	
2f. Please give a detailed budget showing how the money is to be spent. You can attach this as a separate sheet. You must include 2 quotes for any items or equipment of £250 and over, 3 quotes for amounts of £2000 and over – (one of which, if possible, should be from a local company.)	
2g. How will it make a difference to your group and its users? Please refer to the guidance notes for this section.	
2h. How will it make a difference to the local community? Please refer to the guidance notes for this section.	
2i. Please give a brief outline of the timeline for this project, i.e. the dates when key stages in the project will be achieved.	

2j. Please outline how you will ensure that the project keeps to schedule and meets its objectives.	
2k. What will you record to determine whether or not your project is a success and the impact is has. This can be both factual information (numbers of users etc.) and 'soft' information indicating the effect or impact or your project. *(This is explained in more detail in the accompanying guidance)*	
2l. Are there any risks you may encounter with this project? If so, please describe them and how do you would minimise these risks?	
2m. Are you allocating any of your own resources to this project. This could include money, staff or volunteer time. Please give details.	

- **You may attach or include any relevant documents with your application.**

(3) Meeting the Big Local Outcomes & Ramsey Million Themes
(Please note your application MUST fulfil at least one of the Big Local Outcomes & fit at least one of the Ramsey Million Themes for it to be considered.)

3a. Big Local has specific outcomes that it expects all projects to be able to fulfil in some way. **Explain how your project will use the grant requested to help in at least one of the following:** • Will the people involved in this activity increase their skills and/or confidence to enable them to carry on identifying and responding to the needs of their community? • Will this activity make the community feel that their area is an even better place to live and how can you show that this is the case?	

(4) CHECK LIST
Before you send in your application please make sure you have …

	Indicate YES
1. Completed the application IN FULL	
2. Included at least 2 (3 for applications £2,000 and over) competitive quotes	
3. Signed the form	
4. Ensured that the application is received by the deadline	
5. Attached any other relevant documents	

PLEASE NOTE THAT IF YOUR APPLICATION DOES NOT INCLUDE ITEMS 1-4 IT WILL BE REJECTED

(5) DECLARATION

I confirm that, to the best of my knowledge, all the information given as part of this application is correct and I have the authority to apply for this grant on behalf of the named organisation.

Name	
Signature	
Date	

(6) OFFICE USE ONLY

Date Received			App. No.	
Authorisation 1	Name	Signature	Date	
Authorisation 2	Name	Signature	Date	
Authorisation 3	Name	Signature	Date	